

SOUTHEAST INDOOR PARK MEMBERSHIP AND RESPONSIBILITIES

Welcome to Southeast Indoor Park! Established in 1978, Southeast Indoor Park (SEIP) is a non-profit membership cooperative dedicated to providing a safe and clean indoor play space for children from birth to age five. The Park is open two mornings a week, and provides opportunities for children to socialize in a group setting; make friends; play in a large, open, dry space; and experiment with new and different toys. For the parents, there is the chance to get out of the house, meet other parents, and share childrearing information and challenges.

Toys:

A portion of the Park play area is dedicated to riding toys, which include tricycles, scooters, and cars. A basketball hoop and a variety of balls are also available in this area. A house, tunnel structure, seesaw, slide, and train tables cover the main portion of the room. A dedicated baby area includes soft toys and blocks, a swing, and saucers. There are countless other toys to play with, and the Park is always adding new items.

Library:

The Park has a quiet reading area with children's books. The Park also has a collection of books, magazines, records, and tapes to be checked out, many of which are parenting-related. Books can be checked out for two weeks, tapes and records for one week; there is a three-item limit.

Activities:

The Park hosts a variety of special events, including parties, Parent's Night Out, and monthly luncheons. Along with our parties, we have had craft activities, a storyteller, and a musical performance. Members work together to plan and carry out these activities.

Sessions and Hours:

The Park is open each Monday and Thursday from 9:00 A.M. to 11:00 A.M. There are two sessions: Fall session runs from September 8th through January 26th. Spring session runs from February 2nd – May 26th.

Fees:

Each family pays a membership fee, which is used to cover rent and to purchase toys and books. The fees are as follows: \$30.00 for a single session or \$50.00 for the entire year.

Eligibility:

Park membership is open to the families of children, up until the child reaches the age of five. A child who turns five during a session can continue attending until the end of that session. A child who turns five prior to our September opening is not eligible to attend the Park. For the health and safety of all, we require that all member children be immunized according to the recommendations of the American Academy of Pediatrics. Only paying member families are eligible to attend the Park. A member may bring another member's child to the Park, but children whose families are not members should not be brought to the Park. A caregiver is allowed to bring a member child to the Park.

Member Responsibilities:

As a co-op with no staff, SEIP relies upon its members to make the Park work. All members volunteer in some capacity, and there are numerous opportunities to help out. All members share the responsibility of opening and closing the Park, with four volunteers opening and two volunteers closing each day. Each member should volunteer to open or close twice a month. If a member cannot attend on a day when he or she has volunteered, it is the responsibility of that member to find another member to fill in. A membership roster is published shortly after Park opens and is updated twice during the year. All members are also required to participate in our main fundraiser which is associated with the Eastmoreland garage sale in June.

To Open:

Arrive by 8:45. Set out the sign-up sheet, calendar, and membership box. Set up the toys and equipment according to the map provided.

To Close:

Begin putting away all of the toys and equipment at 10:50. All members present at closing will help. Put all of the toys and equipment in the storage area. Sweep and take out the trash. Make sure that the basement door is locked and closed tightly after all members have left.

Eastmoreland Garage Sale:

Each member family is responsible for contributing in one of the following ways: donate time to work the garage sale, donate a baked good or donate household or children's items for sale. This is our largest fundraiser and where we raise money to purchase new toys and keep our park looking great!

Behavior:

Parents must remain at the Park to supervise the safety and behavior of their children. The Park provides a setting for children to learn how to interact with others. If your child is going through an aggressive period, please remain close to him or her to redirect any aggressive play, thus preventing another child from being hurt.

Park Rules:

1. Southeast Indoor Park is a cooperative. If you arrive early, please help to set things up. If you are staying until closing, please help to put things away.
2. Each member is required to open or close once or twice a month, depending on the number of members.
3. Sign in with each visit. It is important to have attendance records in case of illness.
4. Each member is required to attend one of three toy clean-ups during the year.
5. Each member is responsible for the behavior and safety of their child.
6. Children are not to abuse other children.
7. Injuries that require medical attention should be reported to a board member immediately.
8. No Smoking.
9. Sick members or children should not attend the park. Please report all contagious illnesses (other than a common cold virus) to a board member so that other members can be notified. (See handout on child's health and well-being.)
10. SEIP is a tenant of the church and therefore must follow church rules. There is no playing allowed in the church nursery, on the stage, or on the piano. Do not use church or preschool toys. Do not park in the lot off 39th devoted to the preschool. Do not play on the outdoor play structure. Bathroom use should be supervised.
11. Visitors may participate once before joining the park.

Current Board:

The Board of Directors meets on a monthly basis and decides policy with the input of the entire membership. Feel free to contact the board members at any time with questions or concerns.

SEIP BOARD MEMBERS FOR 2006-2007

President	Tamara Stevens	503-230-9016
Vice President	Jan Martens	503-777-2262
Secretary	Laurie Vella	503-775-9057
Treasurer	Maria Baker	503-774-1100
Membership	Alecia Smith-Reilly	503-232-8606
Toys	Monica Franke	503-775-2002
Events	Katherine Eichman	503-830-5823
Librarian	Laurie Vella	503-775-9057
Newsletter	Rebecca Brandt	503-774-6436